

Bank reconciliation

Staplegrove Parish Council

Financial year ending 31 March 2018

Prepared by Helen McInnes, Clerk and RFO

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|--|-------------|-----------------|
| Balance per bank statements as at 31 March 2018: | | £ |
| | Santander | 31126.97 |
| | NatWest | 2775.71 |
| | | <u>33902.68</u> |
| Petty cash float (if applicable) | | 0 |
| Less: any unpresented cheques at 31 March 2018 | chq no. 750 | 500.00 |
| | chq no 751 | 312.01 |
| | chq no 752 | 59.80 |
| | chq no 753 | 298.52 |
| | chq no 754 | 406.80 |
| | | <u>32325.55</u> |
| Add: any un-banked cash at 31 March 2018 | | <u>0</u> |
| Net balances as at 31 March 2018 (Box 8) | | <u>32325.55</u> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

| | |
|--|-----------------|
| CASH BOOK: | £ |
| Opening Balance 1 April 2017 (Prior year Box 8) | 26426.52 |
| Add: Receipts in the year | 15579.11 |
| Less: Payments in the year | 9680.08 |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) | <u>32325.55</u> |