

**STAPLEGROVE PARISH COUNCIL**  
***www.staplegroveparish.co.uk***

**CHAIRMAN**  
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**CLERK**  
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13 September 2018

Please find below the agenda for the next Parish Council meeting to be held in the Blackdown Room at Taunton Vale Sports Club, Gipsy Lane, Staplegrove Road, Taunton, TA2 6LL, on **Thursday 20<sup>th</sup> September 2018 at 5pm**. A meeting of the Staplegrove Children's Playground Trust (trustee: Staplegrove Parish Council) will follow after the Parish Council meeting. The agenda for this meeting is enclosed separately.

Yours sincerely

Helen McInnes, Clerk

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**Agenda**

1. To receive apologies for absence
2. Declaration of interest not already recorded
3. To approve as a correct record the minutes of the meeting held on 19<sup>th</sup> July 2018 (attached)
4. Police matters
5. Question from members of the public (maximum 15 minute session)
6. Clerk's report to include matters arising from previous minutes
  - i. Update on the purchase of Community Speedwatch signs
  - ii. TDBC's response to letter about the impact of the skate ramps in the Hudson Way open space
  - iii. Replacement of the Parish Council noticeboard near Post Office
7. Final proof of artwork for the new information board in the Grove (attached)
8. Report of meeting with SCC Highways – Thursday 6<sup>th</sup> September 2018 (notes available on the Parish website)
9. Discussion of works to clear small trees and undergrowth in the Grove (attached)
10. To note works being carried out by Wessex Water in the Children's Playground
11. Discussion of Parishioner request to purchase commemorative items to mark 100<sup>th</sup> anniversary of the end of World War 1 (paper attached)

12. Planning applications
  - i. Report from Planning Sub-committee meetings, 7<sup>th</sup> and 21<sup>st</sup> August, 4<sup>th</sup> September 2018 (minutes available on website)
  - ii. Decisions since last meeting to be noted (paper attached)
13. Financial matters:
  - i. Bank reconciliations – July and August
  - ii. Budget statement – 31<sup>st</sup> August 2018
  - iii. Receipts and payments since last meeting
14. Correspondence
15. Any other business
16. Date of next meeting (Thursday 15<sup>th</sup> November 2018)

**Receipts and payments since last meeting**

	<b>£</b>
<b>Receipts:</b>	
Santander – bank interest (July)	15.03
Santander – bank interest (August)	15.54
TDBC – burial, footpath and playground grants	1,700.00
Wessex Water – early entry payment	50.00
<b>Payments:</b>	
Charlie Saville – footpath maintenance	239.50
Helen McInnes – July salary and expenses	366.15
HMRC – July PAYE	47.40
Howard SW Ltd – July grass cutting	142.40
Howard SW Ltd – playground path maintenance	576.00
Staplegrave Parochial Church Council – burial ground grant	525.00
Helen McInnes – August salary and expenses	346.54
HMRC – August PAYE	47.40
SPFA – annual playground inspection	80.00
Howard SW Ltd – August grass cutting	70.40
Harry Stebbing Workshop – replacement noticeboard	853.20
Morelock Signs – Community Speedwatch signs (x2)	76.94
Charlie Saville – footpath maintenance	200.00