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23 June 2019

Please find below the agenda for two Extraordinary Meetings of Staplegrove Parish Council to be held at Brookfield, Rectory Drive, Staplegrove, Taunton TA2 6AP, on **Thursday 27th June 2019 at 5.30pm**. An extraordinary meeting of the Staplegrove Children's Playground Trust (trustee: Staplegrove Parish Council) will then follow.

Yours sincerely

Rachel Rowles Davis, Clerk

Agenda for the First Extraordinary General Meeting

1. To receive and agree apologies for absence
2. Declarations of interest not already recorded
3. To update bank signatories for the Staplegrove Parish Council NatWest current account and Santander reserve accounts upon appointment of new Vice Chair

Agenda for Second Extraordinary General Meeting of the Parish Council

1. To receive and agree apologies for absence
2. Declarations of interest not already recorded
3. To approve as a correct record the minutes of the First EGM held on 27th June 2019
4. 2018/19 accounts and asset register to be noted and approved
5. Review of the internal financial controls and internal audit arrangements: to include discussion of adoption of updated NALC model Financial Controls (reducing signatories from two councillors plus clerk, to two councillors, in line with new legislation)
6. External audit – completion of the Annual governance statement 2018/19
7. External audit – completion of the Accounting statement 2018/19
8. Planning Applications for consideration
- 8.1 **34/19/0011**
Change of use of land to car park with turning area and formation of landscape bund at Staplegrove Mill, Mill Lane... (retention of works already undertaken)
- 8.2 **34/19/0018**
Replacement of portable buildings and chiller unit with the erection of a single storey extension at Stillmans Somerset Ltd, Staplegrove Mill, Mill Lane, Staplegrove
9. Any other business